



NOTICE CONVENING THE ANNUAL GENERAL MEETING

I hereby give notice of the

THIRTIETH ANNUAL GENERAL MEETING

of the

KENT INVICTA CHAMBER OF COMMERCE, INDUSTRY AND ENTERPRISE LTD

to be held on

FRIDAY 1 MARCH 2024 AT 12 NOON

**Kent Invicta Chamber of Commerce, Ashford Business Point, Waterbrook Avenue,
Sevington, Ashford, Kent. TN24 0LH**

I am pleased to send you details about the Annual General Meeting (AGM) of this Company, which we are holding on Friday 1 March 2024 at Ashford Business Point. The meeting will start promptly at 12 noon.

Please find enclosed the following:

- *The Agenda*
- *Nomination Form*
- *Proxy Vote Form*
- *The Minutes of the last AGM, Chairman's Report and abbreviated Accounts can be found in your 'My Chamber' area of the Chamber website www.kentinvictachamber.co.uk*

I. AGENDA

The following items will be proposed as ordinary resolutions. For these resolutions to be passed, more than ten members must be present.

1. APOLOGIES

2. MINUTES

Minutes of the last AGM to be confirmed and signed.

2.1 Any matters arising.

3. CHAIRMAN'S REPORT

A copy of the Chairman's Report is available from your 'My Chamber' area of the Chamber website www.kentinvictachamber.co.uk

4. ANNUAL REPORT AND ACCOUNTS

To receive the Director's Report and Accounts for the year ended 31st March 2023 submitted for adoption. These will be available at the meeting or from your 'My Chamber' area of the Chamber website

www.kentinvictachamber.co.uk

5. DIRECTORS

5.1 Since the last AGM the following Members have resigned as Directors on the board:

Jo Worby, John Taylor, Jo James, Tim Allen, Carole Barron, Miranda Chapman, Tracey Kerly

5.2 The following Members will continue for the second year of their elected term: Chris Hare,

5.3 The following Members will continue for the third year of their elected term: Ray Johnson, Luke Qullter

5.4 The following Members have completed the third year of their elected term and being eligible, offers themselves for re-election:-

Andrew Metcalf, Stuart Whorlow, Nick Hawley, Richard Lavender

5.5 The following Members have been co-opted during the year and being eligible, offer themselves for election:

Adam Bryan, Annette Buss, Natalie Benville, Matthew Arnold, Tracey Butler

5.6 NOMINATIONS

6. ELECTION OF PRESIDENT

In line with Board Governance Ray Johnson will take over as President for the coming year.

7. APPOINTMENT OF AUDITOR Wilkins Kennedy for 2024/2025

8. FIXING OF AUDITOR'S REMUNERATION

To authorise the Directors to set the fees we pay to the Auditor.

9. ANY OTHER BUSINESS

If you want to ask a question at the AGM, please send in your question seven days before the AGM to:

*Mr Henry Nydam, Company Secretary,
Kent Invicta Chamber of Commerce
Ashford Business Point
Waterbrook Avenue, Sevington,
Ashford, Kent TN24 0LH*

10. CHIEF EXECUTIVE'S REPORT

11. VOTE OF THANKS by *****

II. HOW TO APPOINT A PROXY

Every Member Company is entitled to one vote. However, if you cannot attend the AGM, you can appoint a proxy to come to the meeting and vote on your behalf. A proxy does not have to be a Member. The proxy is requested to show the Proxy Voting Form to the Company Secretary on arrival.

Alternatively, you can appoint the Chairman of the meeting or a Director of the Chamber to vote for you and on your behalf in the elections to the Board. Please ensure the return of the proxy voting form if you wish to vote in this way to the Company Secretary, who must have received the form forty-eight hours before the AGM.

III. PAID UP MEMBERSHIP SUBSCRIPTION

Only Members who have been duly registered and have paid their subscription and any other sums, which may be due, and payable to the Company in respect of their Membership, shall be entitled to vote on any motions, either personally or by proxy at any General Meeting.

IV. NOMINATIONS

Nomination Forms are available from the Company Secretary and should be completed and returned on or before Friday 16 February 2024

Guests may be invited but as you will appreciate, may NOT vote.



Neil Vanstone
Chief Operations Officer

Friday 2nd February 2024